



Government of Malawi

Department of Disaster Management Affairs

INVITATION FOR BIDS (ITB)

**PROVISION OF TRANSPORTATION SERVICES UNDER
FRAMEWORK AGREEMENT**

(National Competitive Bidding)

Issue Date: 23rd AUGUST,2025

Procurement Reference Number: 090/NCB/DoDMA/2025-26/S/01

1. Department of Disaster Management Affairs (DoDMA) has budgeted funds for the 2025/26 Financial Year and intends to use part of the funds for the procurement of Transportation Services under Framework Agreement and now invites sealed bids from eligible Transporters for the provision of Transportation Services as follows:

Lot No	Description of Services and Related Goods				
	2025/2026 Proposed Relief food/non-food items District Allocation				
	Transportation of Relief food/non-food items to all districts in Malawi				
	District	Estimated Affected Population	Estimated Affected Households	Estimated Deficit Months	Estimated Maize Requirement(MT)
1	Salima	NA	23821	3	3573

2	Mzimba North	NA	14121	3	23206
3	Mzimba South	NA	14121	3	23206
4	Dedza	NA	30283	3	4542
5	Nkhata-Bay	NA	10152	3	10153
6	Karonga	NA	13237	3	1986
7	Nsanje	NA	25008	5	6252
8	Mangochi District	NA	58019	4	11604
9	Mangochi Municipality	NA			
10	Neno	NA	8182	4	1636
11	Ntcheu	NA	32708	3	4906
12	Chitipa	NA	5596	3	839
13	Nkhotakota	NA	19038	3	2856
14	Rumphi	NA	8127	3	1219
15	Kasungu	NA	20633	3	3995
16	Mwanza	NA	8221	4	1644
	Lilongwe	NA	154712	3	23206
17	Mulanje	NA	48871	4	9774
18	Chikwawa	NA	47887	5	11972
19	Chiradzulu	NA	17047	4	3409
20	Ntchisi	NA	11538	3	1731
21	Mchinji	NA	21949	3	3292

22	Thyolo	NA	34260	4	6852
23	Machinga	NA	37559	4	7512
24	Balaka	NA	21814	5	5453
25	Phalombe	NA	21241	4	4248
26	Dowa	NA	19056	3	2858
27	Zomba City	NA	41279	5	10320
28	Zomba District:	NA	41279	5	10320
29	Blantyre City:	NA	75315	4	15063
30	Blantyre District:	NA	75315	4	15063
31	Lilongwe City:	NA	154712		23206
32	Lilongwe District	NA	154712		23206
33	Mzuzu City	NA	5649	3	1636

2. Bidding will be conducted through **National Competitive Bidding (NCB)** procedures as provided in the **Public Procurement and disposal of Public Assets Act No.27 of March,2025** and its subsidiary Regulations and open to all eligible Transporters.
3. Interested eligible bidders may obtain further information from **DoDMA** and inspect the bidding document during working days at the address given below at **8(a)** from **07:30hours** to **12:00noon** and from **13:00hours** to **16:30hours**.
4. A complete set of the Bidding Document in English may be collected by interested eligible Transporters at the address given under item **8 (b)** below.

5. Bids shall be valid for a period of ***90 calendar*** days from the deadline for bid submission.
6. Bids in sealed envelopes clearly marked **“PROVISION OF TRANSPORTATION SERVICES”** must be delivered to the address under item 8 (c) below and deposited in the tender box by bidders or their representatives **on or before Thursday, 11th September, 2025 at 10:00hours local time**. Electronic bid submission will not be acceptable. Late bids shall be rejected.
7. Bids will be opened publicly in the presence of the bidders or their representatives who choose to attend at the address under item **8(d)** below at **10:00hours local time on Thursday, 11th September, 2025**.
8. (a) **Address for Bid Inspection and clarification**

The Principal Procurement Officer,
Department of Disaster Management Affairs,
2nd Floor, EP & D Building
Private Bag 336
Capital City. Lilongwe
Malawi
Cell: **0999 331 528 Or 0999 558 206**

(b) **Address for bid collection**
The Procurement Unit,
Department of Disaster Management Affairs,
2nd Floor, EP & D Building
Private Bag 336
Capital City. Lilongwe
Malawi

(c) For Bid submission the Address is:

Economic Planning and Development (EP & D) Building

2nd Floor (Tender Box place at the reception)

Capital Hill

Lilongwe

Malawi

11th September, 2025. Time: 10:00 am

(d) For bid Opening the address is:

Economic Planning and Development (EP & D) Building

2nd Floor (DoDMA Main Conference room)

Capital Hill

Lilongwe

Malawi

Date: 11th September, 2025. Time: 10:00 am

NOTE: Due to revision of procurement sourcing document, interested bidders are invited to pre-bid meeting which shall take place on Thursday, 28th August, 2025 from 10:00 hours local time.